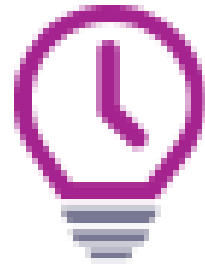


# Senior Delivery Manager/Project Manager



# 247 Labs

Phone :

Web :

## Job Summary

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Vacancy :

Deadline : Sep 05, 2024

Published : Aug 05, 2024

Employment Status : On-site

Experience : Any

Salary :

Gender : Any

Career Level : Any

Qualification :

## Job Description

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We are seeking an experienced and highly skilled Senior Delivery Manager/Project Manager to lead and manage our software development projects and oversee other project managers. The ideal candidate will have over a decade of experience in software development projects, possess strong technical knowledge, and have a proven track record in project management and business analysis. This role demands strategic thinking, exceptional planning, and budgeting skills, along with a keen business acumen to drive our projects to successful completion, ensuring alignment with the company strategy and vision.

### Key Responsibilities:

- Project Delivery Management:
  - Oversee the end-to-end delivery of multiple software development projects, ensuring they meet scope, quality, time, and budget requirements.
  - Coordinate with project managers, development teams, and stakeholders to ensure project milestones and deliverables are achieved.
- Supervision of Project Managers:
  - Supervise and mentor other project managers, providing guidance and support to ensure successful project delivery.
  - Monitor the performance of project managers, ensuring adherence to project management best practices and company standards.
- Planning and Scheduling:
  - Develop comprehensive project plans, outlining tasks, timelines, resources, and milestones.
  - Ensure project schedules are realistic and maintain alignment with overall business objectives.
- Resource Management:
  - Allocate resources effectively across projects, ensuring optimal utilization.
  - Manage and mentor project teams, fostering a collaborative and productive work environment.
- Risk and Issue Management:
  - Identify potential risks and issues that could impact project delivery.
  - Develop mitigation strategies and contingency plans to address identified risks and issues.
  - Monitor and report on project risks and issues, escalating as necessary.
- Stakeholder Management:
  - Engage with stakeholders to understand their requirements and expectations.
  - Ensure clear and consistent communication with stakeholders throughout the project lifecycle.
  - Manage stakeholder expectations and address concerns promptly.
- Quality Assurance:
  - Ensure that all projects adhere to defined quality standards and processes.
  - Implement best practices and continuous improvement initiatives to enhance project delivery quality.
- Budgeting and Financial Management:
  - Develop and manage project budgets, ensuring projects are delivered within financial constraints.
  - Monitor project expenditures and provide regular financial reports to senior management.
- Performance Monitoring and Reporting:
  - Track project performance against defined metrics and key performance indicators (KPIs).
  - Prepare and present detailed project status reports to senior management and stakeholders.
  - Analyze project outcomes and lessons learned to inform future projects and delivery improvements.
- Process Improvement:
  - Identify areas for process improvement within the project delivery framework.
  - Implement changes to enhance efficiency, productivity, and project outcomes.
- Change Management:
  - Manage changes to project scope, schedule, and costs using appropriate change management processes.
  - Ensure that change requests are documented, evaluated, and approved before implementation.
- Customer Relationship Management:
  - Build and maintain strong relationships with clients and customers.
  - Ensure customer satisfaction by delivering high-quality projects that meet or exceed expectations.
- Collaboration and Communication:
  - Foster effective communication and collaboration within and across project teams.
  - Facilitate meetings, workshops, and discussions to drive project progress and resolve issues.
- Strategic Alignment:
  - Ensure project management processes and practices are aligned with the company's strategy and vision.
  - Contribute to the development and execution of strategic plans that support the organization's goals.

### Requirements:

- Education:
  - Bachelor's degree in Computer Science, Information Technology, Business Administration, or a related field. Master's degree is a plus.
- Experience:
  - 10+ years of experience in software development and project management.
  - Proven track record in managing variable scales software development projects.
  - Extensive experience in business analysis and requirements gathering.
  - Experience in supervising and mentoring project managers.
- Technical Skills:
  - Strong understanding of software development methodologies (Agile, Scrum, Waterfall, etc.).
  - Proficient in project management tools (e.g., MS Project, Jira, Trello).
  - Solid technical background with understanding and hands-on experience in software development and web technologies.
- Management Skills:
  - Exceptional planning, budgeting, and organizational skills.
  - Strong leadership and team management abilities.
  - Excellent strategic thinking and problem-solving skills.
- Business Skills:
  - Strong business acumen and understanding of business processes.
  - Excellent communication, negotiation, and interpersonal skills.

### Preferred Qualifications:

- PMP, PRINCE2, or similar project management certification.
- Experience in managing multi-disciplinary teams across different locations.

Job Type: Full-time

Pay: \$40.00-\$50.00 per hour

Schedule:

- Monday to Friday

Education:

- Bachelor's Degree (preferred)

Work Location: In person

**Education & Experience**

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**Must Have**

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**Educational Requirements**

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**Compensation & Other Benefits**

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