

Senior Business Analyst



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Phone :

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Job Summary

Vacancy :

Deadline : Nov 14, 2024

Published : Oct 14, 2024

Employment Status : Full Time

Experience : Any

Salary :

Gender : Any

Career Level : Any

Qualification :

Job Description

Location Vancouver, Canada **Job Code** 24-182

YVR is a place of connection, bringing together people, places and cargo while ensuring a safe and efficient experience for everyone.

Position overview

The Vancouver Airport Authority has a permanent, full-time opportunity for a **Senior Business Analyst** in the Finance Department. Reporting to the Manager, Financial Reporting, the successful candidate will have a strong background in financial and purchasing systems and controls, as well as business analysis and technical program management expertise.

Also, this individual will be responsible to manage the business and technology aspects of core enterprise systems that are composed of multiple, complex business processes and technology systems.

Key responsibilities include:

- Overseeing the day-to-day management of technology systems, which includes incident review and resolution, change management, vendor management, relationship management and business unit support
- Develop and document detailed process maps, workflows, scope definitions, and business requirements using business tools (e.g., Visio). Analyze system usage to recommend, implement and manage configuration and practical change.
- Eliciting and articulating user, system and operational requirements including, but not limited to, development of process maps / flows and process descriptions, requirements workshops, scope definition, feature definition, use case development, and business analysis
- Collaborate with the business to identify long-term requirements and priorities, evaluate future technology trends, and develop business systems strategies, plans, and architecture. Maintain Plans of Record and provide updates to Technology Roadmaps.
- Configure, test, and troubleshoot vendor-packaged solutions and integrations to ensure system functionality.
- Manage system implementations, ensuring alignment with business needs and technical requirements (Oracle Fusion, Enhancements on boundary systems (Chrome River, Maximo).
- Manage vendor relations for software and consulting services, including drafting and reviewing contracts, preparing IT specifications for RFPs, overseeing software licenses and compliance, ensuring timely upgrades, and handling vendor performance, deliverables, and issue escalation.
- Provide multi-channel support for applications, including responding to queries, resolving issues through root cause analysis, coordinating with business units and vendors for software updates and patches, monitoring system performance, and maintaining records of service requests and resolutions.
- Create and present business cases, including cost/benefit analyses, to support decision-making.
- Mentor business and junior resources in business analysis, technical troubleshooting, and application support skills.

Key qualifications include:

- At least 10 years' post degree experience implementing and supporting enterprise-class applications in medium to large sized organizations, plus at least 5 years of business analysis and project management experience (senior level), supplemented by a bachelor's degree in Computer Science, Business Administration or a related field; or an equivalent combination of training and experience
- One or more of the following formal certifications are required: Project Management Professional (PMP), Certification of Competency in Business Analysis (CCBA), Certified Business Analysis Professional (CBAP), Certified Professional Accountant (CPA) and/or formal certification in specific and relevant software application(s)
- Excellent interpersonal, negotiation and mediation skills to promote/negotiate client group acceptance and implementation of new/revised programs/products and services
- Strong ability to apply knowledge of ERP financial modules relating to designated business areas, as well as understanding the interdependencies between modules
- Proven ability to manage multiple complex IT activities and projects efficiently under tight deadlines, with a focus on service delivery and proactive solutions.
- Strong analytical skills
- Strong project management skills, including proven on-time, on-budget delivery of medium scale projects
- Strong communication skills, both written and oral
- Excellent documentation skills, including workflow documentation
- Strong vendor management and relationship building skills

This position is open to both Vancouver Airport Authority employees and external applicants. Previous job performance will be taken into consideration for all internal candidates that apply for this position.

As part of our recruitment process, short-listed candidates may be required to participate in an assessment process.

Salary Range : \$97,599 to \$127,555 per annum, based on a 37.5-hour work week. This is individually tailored to reflect your unique experience, qualifications and internal equity.

At YVR, your work experience goes beyond the paycheck. We support your personal and professional development, well-being, and a thriving work culture with generous vacation days, extensive health benefits, retirement savings matching, wellness programs, community engagement, commuting support, and continuous learning opportunities. Learn more at <https://careers.yvr.ca/benefits>. Please note that availability may vary based on employment type and is subject to certain eligibility requirements and potential changes by YVR.

Who We Are

YVR is more than just an airport. We connect our beautiful province and all it has to offer to the world. We are all leaders and trailblazers for change and innovation, so no matter the department or team you're a part of, the work you do matters.

At YVR, we are flexible in everything we do. We will work together to find ways to deliver customer excellence that helps us all thrive. Whatever your background and wherever you're from, you belong at YVR. If you have any questions about accessibility or require any assistance applying, please reach out at careers@yvr.ca.

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Education & Experience

Must Have

Educational Requirements

Compensation & Other Benefits
