

Project Manager – IT



Phone :

Web :

Job Summary

Vacancy :

Deadline : Nov 15, 2024

Published : Oct 15, 2024

Employment Status : Full Time

Experience : Any

Salary :

Gender : Any

Career Level : Any

Qualification :

Job Description

Position Number: 193114-67

Position Available: Project Manager

Status: Regular Full Time (1.0 FTE)

Department: Information Technology

Union: Non Union

Shifts: Days

Rate of Pay: \$90,870 - \$ 113,587.50 / year

Posting Date: October 15,2024

Closing Date: October 29,2024

About Joseph Brant Hospital:

Joseph Brant Hospital (JBH) is a full-service hospital located in the growing and thriving community of Burlington, Ontario, serving more than 185,000 residents in Halton, Hamilton, Waterdown, Flamborough, Milton and Stoney Creek. JBH is honoured to be recognized as one of Hamilton Niagara's Top Employers since 2015, with a skilled team of approximately 200 physicians, 2,000 employees, and more than 300 volunteers.

JBH is a Clinical Education site in conjunction with McMaster University, and is designated as an Academic Community Teaching Hospital. JBH is also a partner member of the Burlington Ontario Health Team (BOHT). JBH is deeply committed to providing exemplary care and living the hospital's core values of Compassion, Accountability, Respect and Excellence.

JBH also inspires and empowers a culture of caring and this is demonstrated in many ways including our commitment to the health, safety, and wellbeing of our people. For more information, visit www.josephbranthospital.ca.

Responsibilities:

- Lead and manage the end-to-end project lifecycle, from initiation to closure.
- Define project scope, objectives, and deliverables in collaboration with stakeholders.
- Develop detailed project plans, including timelines, budgets, resource allocation, and risk management strategies.
- Coordinate and communicate project requirements and goals effectively with all stakeholders involved.
- Identify and resolve potential project roadblocks and risks, ensuring timely and effective solutions.
- Track project progress, regularly report on key milestones, and adjust plans as necessary.
- Foster strong relationships with clients, understanding their needs, and ensuring their satisfaction throughout the project.
- Conduct regular team meetings, providing guidance, support, and motivation to project team members.
- Collaborate closely with the development team, designers, and quality assurance specialists to ensure seamless project execution.
- Ensure adherence to project management methodologies and best practices.
- Standardized processes, procedures and reporting will be required to be adhered to.
- Patient Safety will be specifically considered as the incumbent performs the duties, functions or services of their job.

Qualifications:

- Minimum 3 years of proven experience as a Project Manager.
- Demonstrated ability to manage multiple projects simultaneously, meeting deadlines and budget requirements.
- Excellent communication and interpersonal skills, with the ability to effectively collaborate with cross-functional teams and clients.
- Solid problem-solving and decision-making abilities, with a keen eye for detail.
- Proficiency in project management tools and software.
- PMP or other relevant project management certification is a plus.
- Demonstrated commitment to quality and patient safety, considers safety of self and co-workers.
- Experience in leading complex strategic projects – setting priorities, evaluating and managing risks and monitoring performance, preferably with a health technology focus.
- Demonstrated ability to lead and coordinate the activities of several team members to accomplish deliverables and meet project deadlines.
- Experience in Managing stakeholders to ensure that there is agreement to scope, approach, deliverables and budget to achieve overall success of the projects.
- Experience in healthcare or hospitals is a plus.

PLEASE NOTE: Assignment subject to change based on the needs of the department.

To be considered for this exciting opportunity please visit the [JBH Careers page](#) to apply. We thank all applicants for their interest; however, only those selected for an interview will be contacted.

Joseph Brant Hospital is committed to an equitable and inclusive culture where everyone thrives and feels that they belong. One of the pillars of our Diversity, Equity and Inclusion framework is to enable our people and patients to flourish by removing barriers. In compliance with the Ontario Human Rights Code (OHRC) and the Accessibility for Ontarians with Disabilities Act (AODA), accommodations are available during the recruitment and selection process and throughout employment.

Please help us meet our commitment to providing an inclusive and barrier-free environment by letting us know if you require accommodation. Contact Human Resources for confidential assistance at careers@josephbranthospital.ca or at 905-632-3737 ext. 4129.

Please include the posting number in the subject line of any email correspondence to enable appropriate assistance.

[Apply for this job](#)

Education & Experience

Must Have

Educational Requirements

Compensation & Other Benefits
