

Project Manager – Generation



Phone :
Web :

Job Summary

Vacancy :
Deadline : Sep 08, 2024
Published : Aug 08, 2024
Employment Status : Full Time
Experience : Any
Salary :
Gender : Any
Career Level : Any
Qualification :

Job Description

Peterborough Utilities Inc. (PUI) is a for-profit retail subsidiary of the Peterborough Utilities Group. PUI's core business is the development, construction, ownership and operation of renewable energy generation facilities. PUI's strategic plan includes significant growth of its existing generation portfolio through the acquisition, development, expansion or redevelopment of renewable energy generation projects.

The **Project Manager** will be responsible for the successful development, coordination, execution and delivery of renewable energy projects for PUI from project initiation through to commissioning of the facility. For project acquisitions, the **Project Manager** will manage the business, technical and regulatory due diligence processes as well as the post-acquisition facility development, upgrade, expansion or redevelopment, as applicable.

Major Accountabilities

Strategic and Planning:

1. Keep abreast of industry legislation, policies, regulations and programs.
2. Keep abreast of industry developments including competitor and supplier transactions, technologies, development strategies, etc.
3. Identify and assess key changes to industry legislation, policies, regulations or programs.
4. Identify opportunities to develop or acquire additional renewable generation projects.
5. Contribute to the preparation of annual capital budgets and business plans.
6. Proactively participate in market leading forums, workgroups, events and conferences as required.
7. Align daily activities with PUI's strategic plan which includes significant growth of its existing generation portfolio through the acquisition, development, expansion or redevelopment of renewable energy generation projects.

Project Management:

1. Lead new project investigative process involving detailed due diligence assessments and feasibility studies, not limited to project scope, financial models, project plan, regulation, contracts, risks, alternatives.
2. Provide leadership to project team consisting of design/project engineers, vendors/suppliers, installation crews, subcontractors and consultants.
3. Prepare project specific documents, reports, plans, budgets and schedules including Project Initiation Documents, Project Execution Plans, Scope of Work, Bill of Materials, Budgets, Schedules, Project Controls, Progress Reports, Quality Assurance, Regulatory Compliance and Final Approval.
4. Identify, negotiate and execute key agreements with applicable parties.
5. Prepare and manage renewable energy generation contracts (Feed-In-Tariff, Hydroelectric Contract Initiative or other applicable programs).
6. Manage multiple projects concurrently in varying size and scope.
7. Act as liaison between management, field construction crews, site owners, partners, cross-functional departments, key stakeholders, engineers, contractors, vendors and consultants.
8. Manage grid connection, environmental assessment, contracts/permits/ approvals, studies, issues resolution, internal/external communications and project plans. Lead the preparation, evaluation and management of contractor and key supplier tenders, RFP's and contracts through to completion.
9. Manage and monitor all aspects of project construction process including progress reviews, insurance, financing, change order management, QA/QC processes, drawing reviews, plan/site approvals, coordination of contractors, regulatory compliance, scheduling and milestones.
10. Proactively manage changes in project scope, along with ongoing risk management, contingency planning and mitigation efforts.
11. Coordinate transition from construction through commissioning to operations including commissioning documents such as: Technical Interconnection Requirements, COVER, SCADA, Commissioning Plan, Operating Procedures, Training Manuals.
12. Manage construction close out including; warranties, as-built drawings, lien/bond periods, completion of deficiencies, regulatory notifications/forms/documents etc.
13. Conduct project post mortems and create a recommendations report in order to identify successful and unsuccessful project elements for continuous improvement.

Administrative:

1. Adhere to all PUG practices, policies and procedures (administrative, operational, information systems, etc.) as outlined in the applicable Policies and Practices.
2. Prepare project updates and reports for management and board review
3. Perform other duties as assigned.

Qualifications and Experience

Successful completion of an applicable degree (Engineering preferred) . A minimum of five (5) years related experience in all aspects of managing projects from project initiation through to commissioning of major capital projects.

Project Management Professional (PMP) or working towards the PMP designation or other similar project management training. Experience involving the design, construction, commissioning and/or operation of renewable energy facilities and infrastructure projects is considered an asset. Experience with PV Syst and Inductive Automation would be considered an asset.

Skills (Technical)

1. Experience in managing contractors/subcontractors coupled with strong business acumen and the ability to lead a project management team.
2. Commitment to safety leadership.
3. Excellent verbal/written communication skills along with superior negotiation skills. Strong facilitation skills required to work effectively with all project stakeholders.
4. Experience in managing contractors/subcontractors coupled with strong business acumen and the ability to lead a project management team.
5. Computer literacy within Microsoft Office applications including MS Project, coupled with advanced knowledge of software for data analysis, financial modelling, system design, production forecasting and ability to quickly learn and apply new concepts and technologies.
6. Understanding of applicable industry legislation, policy, and regulations.
7. An understanding of finance, procurement, operations and maintenance processes.
8. Demonstrated ability to adapt to a fast paced, demanding and dynamic work environment, prioritizing and managing project(s) to ensure quality delivery on schedule and budget.
9. Strong problem solving skills and a strong desire to improve operational efficiencies through process and cross-functional organization and communication. Commitment to continuous improvement.
10. Detail oriented with the ability to meet deadlines with a strong sense of urgency.
11. Extremely organized work habits with a record of successfully coordinating the delivery of multiple projects simultaneously, involving various technology types and geographic locations.
12. Ability/flexibility to work outside normal business hours in accordance to project requirements.
13. Commitment to personal learning and development.
14. Must hold a valid Class G driver's license and have an excellent driving record.
15. Ability to travel as required.

APPLICATIONS WILL BE ACCEPTED UNTIL AUGUST 16TH 2024.

Education & Experience

Must Have

Educational Requirements

Compensation & Other Benefits
