

Project Manager



Phone :

Web :

Job Summary

Vacancy :

Deadline : Jul 04, 2024

Published : Jun 04, 2024

Employment Status : Remote

Experience : Any

Salary :

Gender : Any

Career Level : Any

Qualification :

Job Description

Apply Digital is a high-growth digital experience consultancy that works with brands like Disney, Moderna, Arc'teryx, LVMH, Pernod Ricard, and PURE Insurance. We are looking for a Project Manager to help deliver great results for our clients in Canada and the United States.

Our preferred candidate builds strong, trusted relationships with our clients. They have a passion for all things digital - strategy, products, platforms and marketing - and are not afraid to speak with various client stakeholders. Apply believes that the diversity of ideas leads to the best solutions; we need someone who is collaborative by nature, both externally and internally.

As a Project Manager, you are a champion for Project Management and Agile best-practices but are flexible and can adjust your processes to fit your project team and clients' needs. You are comfortable wearing multiple hats and acting as a Scrum Master. You can manage budgets, timelines and client expectations with ease.

What You'll do:

- Act as a primary point of contact between clients and team members.
- Coordinate all aspects of project delivery, including resourcing, creating project plans, controlling scope and deliverables, managing budget and raising change requests when needed.
- Lead cross functional teams including Client Services, Strategy, Product, UX, UI, Tech, QA and Data. Foster a one team mindset, actively monitor and report team morale.
- Identify and manage risks that would impact project delivery and proactively resolve issues.
- Continuously engage with the client and the team to ensure we deliver the value expected of each engagement.
- Maintain detailed status and project reports on each project to present to client and internal stakeholders.
- Estimate project timelines, effort and costs for new opportunities.
- Use tools such as JIRA, Notion and Google Sheets.
- Help shape the Project Management discipline at Apply

What you need to have:

- A can-do attitude, a passion for digital products and the resilience to work in a flexible and fast paced environment.
- A least 4 years of demonstrated track record of leading teams delivering end-to-end digital solutions under fixed price or T&M agreements
- Demonstrable critical thinking, creative problem solving, and willingness to take on complex challenges
- Strong beliefs in servant leadership
- Proven track record in fostering partnership experience with clients and stakeholders
- Ability to diplomatically navigate complex and controversial discussions and de-escalate difficult situations
- Prior experience working in an Agile environment
- Experience using tools like JIRA, Notion, Instagantt, or similar.
- A good dose of humility and positivity to drive your relentless pursuit to excellence!

Bonus:

- Prior experience on a Scrum team and/or Scrum Master certification
- Technical background in computer science

\$95,000 - \$115,000 a year

At Apply Digital, we value humanity, diversity, and authenticity as much as we do excellence and innovation. We aim to live our SHAPE values (Smart, Humble, Active, Positive, Excellent) every day in the work we do and how we work together.

If this aligns with your values, we encourage you to apply for a role that aligns with your experience.

Education & Experience

Must Have

Educational Requirements

Compensation & Other Benefits
