Project Manager

Phone :
Web :

Job Summary

Vacancy :
Deadline : Nov 30, 2024
Published : Oct 30, 2024
Employment Status : Full Time
Experience : Any
Salary :
Gender : Any
Career Level : Any
Qualification :

Job Description

This is an opportunity in the exciting and fast-growing transportation technology industry. Public transit is being transformed from a system of static, scheduled fixed-routes, to a dynamic on-demand network, and you'll be one of the pioneers shaping this transformation. You'll join a robust and rapidly growing client success team.

As Project Manager, you'll be responsible for managing multiple concurrent client projects from beginning to end, delivering customer success while ensuring adherence to scope, timeline, and budget.

Please note: the successful candidate for this role must be in the Pacific or Mountain Time Zone

Your day-to-day responsibilities will include:

• **Program management:** Plan and execute initiatives as per the project timeline. Develop and administer the project budget and resource management. Help manage junior team members and subcontractors. Identify, assess, and mitigate risks. Facilitate communication and coordination between project stakeholders including transit planners, senior management, marketing, and operations staff.

• **Support new service launches**: Support the implementation team by assisting with service modeling, siting analysis, end-user training, managing subcontractors, testing, monitoring KPIs, and on-site activities.

• **Client stakeholder management**: Build relationships with stakeholders, understand and manage expectations, provide status updates, identify and mitigate stakeholder concerns and risks, and facilitate collaborative decision making.

• **Prepare reports and presentations**: Utilize reports and/or presentations to inform and influence stakeholders and decision-makers. Work with the project's technical staff to distill insights into easily understandable and persuasive written communications, for a variety of stakeholders.

• **Mentor and coach**: Advise team members to accomplish project goals and resolve technical/operational issues.

• **Drive continuous improvement**: Build, maintain, and train internally on project management best practices for micro-transit rollouts. Collaboratively develop weekly/monthly actions to drive continuous improvements, and to achieve the service's objectives (e.g. user experience, ridership, operating efficiency, financials etc.).

• **Improve internal processes and tooling**: Identify ways to further automate and systematize our internal processes. Collaboratively champion internal process/tooling improvements.

• **Educate**: Continuously expand the collective knowledge base of the company through multi-disciplinary learning and knowledge sharing.

Preferred Qualifications:

• **Education**: Post-secondary degree in Business/ Engineering/ Finance, or related discipline

• **3 to 8 years of experience** in a project management role

• **Project Management certification**: PMP or CAPM (or equivalent experience) considered an asset

• **Top-notch communicator**: Strong written/oral communication and presentation skills. Experience preparing reports for management

• **Data Story-Teller**: Proficient in Excel and Microsoft Office tools. Experience analyzing data and creating data-driven narratives and presentations

• **Location**: Based in Pacific or Mountain Time Zone

• **Willing to travel** at least 20% of working time, as needed (Canada and USA)

Compensation and Benefits:

• **Base Salary**: $95K - $120K + performance-based bonus + stock options

• **Work-Life Balance & Additional Perks**: Flex-time work schedules, vacation time, catered lunches, social events, casual dress code

• **Benefits Plan**: Medical, dental, prescription, life/health spending accounts and more

Who we are:

http://www.rideco.com

RideCo powers on-demand transit. Public transit agencies and fleet operators use RideCo's cloud-based software platform to provide on-demand shared rides in dynamically routed buses and vans. RideCo is growing rapidly, and it is the most adopted cloud-based on-demand transit software among the ten largest cities in the United States. Our marquee clients include Philadelphia's SEPTA, Los Angeles Metro, San Antonio Metro, and Houston Metro.

RideCo's software powers a diverse range of use cases, including paratransit, residential/ suburban travel; first-mile-last-mile connections for transit hubs; and corporate employee transportation. The success of these services is supported by the industry's best customer service, including a 95% plus customer retention rate. We are investing to scale up and capture the growing demand for on-demand shared rides solutions.

RideCo is proud to be an equal-opportunity employer. We hire the best talent and strive to build a meritocratic culture. In accordance with the Accessibility for Ontarians with Disabilities Act, accommodations are available upon request for candidates taking part in all aspects of the selection process. If you require special accommodation to complete any portion of the application or interview process, please mention this in your application. #Li-Hybrid

Apply for this job

Education & Experience

Must Have

Educational Requirements

Compensation & Other Benefits