

Project Manager

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Phone :

Web :



Job Summary

Vacancy :

Deadline : Jun 27, 2024

Published : May 27, 2024

Employment Status : Hybrid

Experience : Any

Salary :

Gender : Any

Career Level : Any

Qualification :

Job Description

Agilno is a software development company that helps product-led North American companies plan, design, develop & optimize digital products, driving revenue and engagement. Through technology and close collaboration, our friendly, open-minded, and professional team has created digital products making a huge impact on people's lives for the last 8 years!

Position Overview:

We are seeking an experienced and highly motivated Project Manager to join our team. The ideal candidate will have a strong background in managing software development projects, excellent organizational skills, and a proven ability to lead teams to success. Reporting to the COO, the Project Manager will be responsible for overseeing multiple projects, ensuring they are completed on time, within scope, and on budget.

Requirements:

- Minimum of 3 years of experience in project management, preferably in a software development environment.
- Strong understanding of software development methodologies, including Agile and Scrum.
- Previous experience in managing projects from start to end in a software development company
- A proactive team member who can lead our team to successful project delivery
- Excellent organizational and time management skills, with the ability to manage multiple projects simultaneously: writing project plan preparation, reporting, and negotiation on its own
- Strong problem-solving skills and the ability to make decisions under pressure.
- Excellent decision-making and leadership capabilities that encourage a stimulative working environment within the team
- Exceptional communication and interpersonal skills, with the ability to effectively communicate with technical and non-technical stakeholders.
- Excellent knowledge of English, both spoken and written
- Ability to identify performance gaps and work to implement corrective actions
- Ability to meet budgetary objectives, making project adjustments based on financial analysis
- Encourage a stimulative working environment with your team

Responsibilities:

- Project Planning: Develop detailed project plans, including scope, objectives, timelines, resource allocation, and risk management.
- Team Management: Lead and coordinate project teams, ensuring clear communication, task assignment, and performance monitoring.
- Client Communication: Serve as the primary point of contact for clients, providing regular updates, managing expectations, and addressing concerns.
- Quality Assurance: Ensure all deliverables meet the highest quality standards and align with client requirements.
- Budget Management: Monitor project budgets, track expenses, and ensure projects are completed within financial constraints.
- Risk Management: Identify potential risks and develop mitigation strategies to address them proactively.
- Reporting: Generate and present detailed project status reports to stakeholders, including progress, risks, and outcomes.
- Team Collaboration: Work closely with team leads from Development, Design, QA, and Business Analysis departments.
- Client Interaction: Regularly communicate with clients to provide updates, gather feedback, and ensure satisfaction.

Bonus points:

- Excellent understanding of agile working methods
- Proficiency in project management tools such as Jira, Trello, or Asana.
- Completed courses/workshops related to project management (PMP, PRINCE2, PSM, PSPO) or similar project management certification is a plus.
- Excellent knowledge of the English language (written and spoken).

Benefits:

- Employment agreement of indefinite duration.
- Eligible candidate must be able to be legally employed in Canada on full time basis.
- Competitive salary based on experience and qualifications: Position salaries are transparent to every team member. For mid-level position, a salary ranges between 80K – 100K per year, depending on your level of expertise. By achieving the expected results, you will have a chance to move up the ladder.
- You can expect bonuses for dedicated performance and also a Christmas bonus at the end of the year.
- Collaborative and supportive work environment, fostering innovation and creativity: Working from home or office? It doesn't matter as long as your job is well done. Also, flexible hours give you a balance between your work and private life.
- Opportunities for professional development and career growth: We care about your development and growth. Our internal training program includes cool lectures and workshops, while there is an education budget for external training.
- Paid time off and flexible work hours, promoting work-life balance: In addition to regular vacation days, regardless of the seniority level, all our employees get a one-week vacation bonus.
- Become a Macbook fan like the rest of the team, and let's follow the latest trends in the market. The equipment is yours to use, and you are free to take it with you.
- Health insurance coverage and other employee benefits: Additional health insurance is fully provided by us.
- 20 days per worked year of paid vacation

How to Apply: If you meet the qualifications and are excited about the opportunity to join our team, please submit your resume and a cover letter highlighting your relevant experience and accomplishments to ivana@agilno.com

Additional application instructions or requirements:

- Only qualified shortlisted candidates will be contacted
- Screened/shortlisted candidates may expect to complete an offline task.

Agilno is an equal opportunity employer and values diversity in the workplace. We encourage candidates from all backgrounds to apply.

Education & Experience

Must Have

Educational Requirements

Compensation & Other Benefits
