

Project Manager



Phone :
Web :

Job Summary

Vacancy :
Deadline : Oct 20, 2024
Published : Sep 20, 2024
Employment Status : Full Time
Experience : Any
Salary :
Gender : Any
Career Level : Any
Qualification :

Job Description

D2L is a cloud company that is modernizing education and building the Future of Work. The old models of teaching and learning are in the midst of the largest transformation in history, and D2L is at the heart of that fundamental shift.

New models of teaching and learning enable a personalized, student-centric experience – and deliver improved retention, engagement, satisfaction, and results for learners of all ages – in schools, campuses, and companies.

D2L is disrupting the way the world learns, by providing the next generation learning environment and solutions to engage and inspire learners. And most importantly, by giving customers a platform that is easy, flexible, and smart. No other company provides a solution as robust and innovative as D2L.

D2L has had a singular mission for 25 years and is dedicated to that same mission in the years ahead: to transform the way the world learns – and by doing so, we will help improve human potential globally.

A member of our Talent Acquisition team reviews ALL of our applications - yes a real person reviews resumes! They are excited to read more about what amazing things you could add to D2L.

JOB SUMMARY:

Implementation & Training Services helps new and existing customers successfully onboard and launch with D2L products. We prioritize partnering with our customers, by adopting a consultative approach.

As a Project Manager you will oversee the planning, implementation and tracking of single or multiple client projects from beginning to end, including responsibility for project scope, costs, and deliverables. Being a trusted partner and the client's primary point of contact, you will work closely with Sales, Customer Success, and other Services departments to ensure that each client is prepared and enabled for their launch. You can expect to be managing multiple projects concurrently at any given time, and you will be expected to manage and implement projects from initiation to final operational stage. You will lead empowered, matrixed, virtual teams to include D2L, Client and potentially 3rd party personnel. This is a very project-oriented role and most of the tasks completed in this role would be considered billable. Travel may be required.

The role has responsibilities that traverse a broad spectrum of project, business, and technical accountability including project management, requirements facilitation, business analysis, technical solution design, and solution implementation.

HOW WILL I MAKE AN IMPACT?

- Project Management:
 - Oversee the implementation of multiple concurrent small to large sized projects for clients
 - Lead the project team in determining client requirements and translating requirements into operational plans
 - Develop and manage project plans, obtain appropriate client and D2L approvals; this includes managing project schedules and budgets
 - Identify and assemble the appropriate blend of resources to meet project needs and requirements when needed, and manage sub-contractors as required
 - Manage project communications, including regular status review meetings among project team members and clients, and prepares supporting project status reports
 - Uses project control procedures to manage changes to the agree plan, including timescales, scope, and budget
 - Identify and assesses risks, severity and impacts; determine and implement risk mitigation strategies and agrees them with the client and internal to D2L as appropriate
 - Conduct requirements analysis to assess client technical readiness and establish an implementation and configuration plan for the solution
 - Support client acceptance testing of deployed solutions
 - Use Project Management methodologies as applied at D2L
- External and Internal Stakeholder Management:
 - Promote a 'win/win' attitude with the client
 - Conduct project retrospectives / lessons learned, as appropriate
 - Ensure D2L/ client adherence to legally binding requirements
- Internal knowledge and process improvement:
 - Promote knowledge sharing within the company
 - Contribute to internal improvement initiatives as required
 - Keep up to date with D2L and partner products and processes
 - Keep up to date with new technology trends to help facilitate client learning solutions
- Participate in other billable and non-billable responsibilities as required

Key Competencies:

- Excellent oral and written communication skills
- Ability to express ideas and information effectively, convey complex concepts in a straightforward manner and adapt communication style to suit different audiences
- Ability to instill confidence and influence customers' decisions in a consultative manner as a trusted advisor
- Outstanding organizational skills in order to manage multiple priorities and establish timeframes and resources that are reasonable and attainable
- Strong analytical and problem-solving to track record of identifying issues, gathering relevant information, and employing critical thinking to propose effective solutions
- Ability to multitask across simultaneous projects, remaining focused and composed even under pressure

Skills:

- Strong knowledge of the practices, procedures and foundation of project management, with the ability to handle many small projects or a few medium/large-sized concurrent projects
- Working with the following applications is an asset:
 - Smartsheet
 - MS Project
 - Lucid Chart
 - Confluence
 - Competency in the use of the MS Office suite of tools

Work Experience:

- Minimum 3 years' experience Professional Services project management, including delivering client software implementations throughout the end-to-end project lifecycle
- PMP certification considered an asset

Education:

- Bachelor's degree in either Technology, Computer Science, Information Systems, Engineering, Business, or a related discipline

The expected base salary range for a new hire in this role is listed below. The annualized base salary offered is determined by each candidate's relevant knowledge, skills, education, training and experience. It is aligned to ensure both internal and external competitiveness using market data for the geographic location and industry. As part of the total compensation at D2L the role may be eligible for additional benefits including a Wellness Subsidy, Equity Grants, Variable Incentive, and more.

Base Salary Range

\$72,000—\$94,000 CAD

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Education & Experience

Must Have

Educational Requirements

Compensation & Other Benefits
