

Project Manager

Phone :

Web :



Job Summary

Vacancy :

Deadline : Sep 01, 2024

Published : Aug 01, 2024

Employment Status : Full Time

Experience : Any

Salary :

Gender : Any

Career Level : Any

Qualification :

Job Description

Accelerated Systems Inc. continues to be one of the most innovative companies in North America. Our advanced electric drive systems, for e-bikes, e-lawnmowers and Light Electric Vehicles (LEV), have no equal in the industry. We are a growing company and have the environment for your growth.

Summary:

Reporting to the Director of Engineering, the Project Manager has overall responsibility for the successful planning, execution and monitoring, control and completion of projects. This position takes ownership of day-to-day activities related to the project implementation process from NPI to final completion. You will work very closely with our engineering, sales, operations and support teams. You will serve as the main point of contact between Project teams and stakeholders to ensure projects are completed on time and within budget.

This is an in-office position (not hybrid or remote) based in our Waterloo office.

Essential Duties and Responsibilities:

- Manage end-to-end implementation process, following the ASI NPI process, assuming responsibility for timely project completion, issue identification/resolution, and delivery.
- Identify and mitigate project risks.
- Manage stakeholder expectations
- Loop stakeholder feedback to internal teams
- Present weekly project status reports
- Prepares documents including cost estimates, appropriation requests, project schedules.
- Maintain and develop professional relationships with customers
- Work closely with internal and external teams
- Report on variances, changing deadlines

Education and/or Work Experience Requirements:

- 3+ years of Project Management experience
- PMP certification, or working towards designation
- Degree in electrical, mechanical or mechatronics engineering
- Experience in motors and motor controls an asset
- Bonus points for e-industry experience
- Previous experience in product management a plus
- Superior Organizational and Management Skills
- Strong Computer and Microsoft Office knowledge
- Excellent communication skills in English, both written and verbal
- Exceptional interpersonal and relationship management skills
- Ability to travel occasionally without restrictions to U.S. and international

Check us out at www.acceleratedsystems.com

ASI is committed to creating a diverse environment and is proud to be an equal opportunity employer. We seek applicants with a wide range of abilities and are committed to providing reasonable accommodation to job applicants who may have accessibility requirements. Should you require an accommodation please contact hr@acceleratedsystems.com. Information received related to accommodation needs will be addressed confidentially. All qualified applicants will receive consideration but only those selected for an interview will be contacted.

The use of AI is not used by Accelerated Systems Inc. to screen, assess or select applicants in our hiring process.

Education & Experience

Must Have

Educational Requirements

Compensation & Other Benefits
