

# Project Manager



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Web :

## Job Summary

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Vacancy :

Deadline : Aug 03, 2024

Published : Jul 03, 2024

Employment Status : Full Time

Experience : Any

Salary :

Gender : Any

Career Level : Any

Qualification :

## Job Description

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**Position:** Project Manager  
**Location:** Kitchener, ON  
**Job Type:** Full Time Permanent  
**Experience:** 3-5 Years relevant experience  
**Education:** Undergraduate degree or college diploma in an Engineering discipline

### About OTTO by Rockwell Automation

OTTO Motors is a global leader in autonomous technology for material handling inside manufacturing and warehouse facilities. With over five million hours of production experience, OTTO autonomous mobile robots (AMRs) are trusted in mission-critical operations for some of the world's most recognized brands. OTTO Motors was recognized as one of Fast Company's Most Innovative Robotics Companies of 2023. For more information, visit [ottomotors.com](https://ottomotors.com).

OTTO Motors was acquired by Rockwell Automation effective October 2023. Rockwell is a global technology leader focused on helping the world's manufacturers be more productive, sustainable, and agile. With more than 28,000 employees who make the world better every day, we know we have something special. Behind our customers – amazing companies that help feed the world, provide life-saving medicine on a global scale, and focus on clean water and green mobility – our people are energized problem solvers that take pride in how the work we do changes the world for the better.

### About the Job

Project Managers work closely with our Systems Integrators and Systems Engineers within our professional services organization to deliver business value to our end users, channel partners, and OTTO Motors. As a Project Manager, you will be responsible for overseeing and coordinating project deliverables and serving as the point of contact between customers and other departments. Your goal is to manage the efforts of team members to ensure our projects are delivered on time and ensuring our customers' needs are met. In addition, PMs collaborate with others within our professional services organization to establish guidelines, standards, and best practices for how OTTO Motors products can be used by the market, specifically by our integrator network.

### Your primary responsibilities will be:

- Project Planning: define project scope, goals and deliverables, and create and manage project timelines/schedule as well as cost to ensure time completion of project; develop detailed work plans, project estimates, and resource plans
- Project Reporting: provide periodic updates including project status reports, financial reports (EACs, budget reconciliation), and regular KPIs
- Budget and Resource Management: develop and manage project budgets, allocate and optimize resources, while controlling project expenditures
- Communication: Conduct project meetings and take responsibility for project tracking and analysis; communicate vital information to the rest of the project team as well as broader product teams
- Stakeholder Management: Communicate effectively with stakeholders at all levels; manage customer relationships and expectations
- Risk and Opportunity Management: identify and assess R&Os, develop risk and capture plans
- Continuous improvement: Identify opportunities for process improvement and implement best practices and lessons learned
- Problem Solving and Effective Communication: Analyze project issues and develop solutions, anticipate potential problems and proactively address them, communicate project objectives and status, while resolving conflict and issues through open communication
- Act as the point person for changes, updates, questions, and issues

### About You

You want to work for a company that thinks big and dreams huge. You are driven, view work as more than just a job, and are never satisfied with a project left half-done. You want to be surrounded by people who are creative, fun-loving, and passionate about their work. You are motivated by making an impact on your workplace and you thrive on challenging and rewarding problems. You have a customer-first mentality and strive to exceed customer expectations.

As our next Project Manager, you know how to under promise and over deliver, adapt to changing directions, priorities and personalities, and be a world-class juggler... with projects and deadlines that is. You have exceptional project management experience from previous work placements. Bonus points for managing engineering related projects.

### Required Experience/Skills:

- Bachelors' degree in an Engineering discipline. Additional education in business administration, operations, or project management an asset.
- Proficiency with Microsoft Project
- 3-5 years of project management experience in a dynamic environment with multi-disciplined technical team members
- Experience of working within the automotive industry (either directly for OEMs or for a supplier)
- Strong organizational and time-management skills with the ability to handle multiple projects at the same time, while still paying attention to detail
- A strong work ethic and self-starter attitude, with the ability to thrive in a fast-paced environment
- Excellent verbal and written communication

### Bonus Points For:

- Mechanical/Mechatronics background
- PMP or working towards PMP designation
- 3+ years of engineering design experience

*At OTTO Motors by Rockwell Automation, we are committed to building and supporting a culture of diversity, inclusion, and accessibility. We hire the best talent regardless of race, color, creed, national origin, ancestry, disability, marital status, age, veteran status, sex, sexual orientation, gender identity, and expression. If you require special accommodation to complete any portion of the application or interview process, please contact 1-800-301-3863.*

**Education & Experience**

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**Must Have**

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**Educational Requirements**

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**Compensation & Other Benefits**

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