

## Program Manager



Phone :  
Web :

### Job Summary

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Vacancy :

Deadline : Jul 13, 2024

Published : Jun 13, 2024

Employment Status : Full Time

Experience : Any

Salary :

Gender : Any

Career Level : Any

Qualification :

## Job Description

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### We give bright minds the tools to be truly creative and innovative. Join our team!

At Christie®, we create award-winning light technology solutions and services that help our partners and customers deliver unforgettable shared experiences. We're a global group of passionate people at a company committed to leading-edge innovation, creating high-quality illumination products and solutions, and inspiring our customers and one another. We like to say we're a global company with local roots. We work collaboratively to support our partners in every market and region we serve around the world.

#### **About the opportunity:**

We are looking for a Program Manager to join our Program Management team. As a key member of the team, you will be involved in overseeing and managing multiple projects within an organization to ensure they collectively meet strategic objectives.

#### **Responsibilities:**

- Create a comprehensive project plan that outlines objectives, scope, timelines, and resource allocation
- Assemble and lead a cross-functional team to execute the project
- Develop and manage the project budget, including cost estimation, resource allocation, and tracking expenses to ensure the project remains on budget
- Identifying potential risks and issues and developing strategies to mitigate and resolve them to prevent project delays
- Maintaining clear and open communication with project stakeholders, including team members, and upper management, providing regular updates on project status
- Adhere to relevant industry standards, safety regulations, and compliance requirements
- Manage equipment, materials, and other resources essential to the project's success
- Identify areas for process improvement and implement best practices to enhance project efficiency and effectiveness
- Ensure that the final product or system meets or exceeds customer expectations

**Location:** hybrid position based in Kitchener, ON

#### **What we're offering:**

A competitive salary, vacation, health & dental benefits, and employer-matched pension plan. You'll have opportunities to learn, grow, and collaborate with professionals on a global reach. Whether you're working with the leading minds in the industry on high-profile projects, with internal teams to support continuous improvement, or with our customers to inspire and delight—your contributions will make a difference.

#### **Qualifications & Experience:**

- A University degree in related field with 4+ years of experience in program management within a technical setting
- Successful track record of bringing products from concept to production
- Proven experience in developing, managing schedules and budgets
- Collaboratively work across diverse teams, especially in engineering, supply chain, and product management
- Skilled in working with contractors and suppliers to ensure the success of programs
- Capability to assess risks, comprehend potential impacts, and implement necessary corrective measures
- Strong problem-solving acumen and the ability to devise creative solutions.
- Proficiency in organizing and prioritizing tasks to meet deadlines
- Excellent oral and written communication skills coupled with strong interpersonal skills
- Strong skills in negotiation, management, mentoring and coaching, financial analysis

Christie is an equal opportunity employer that does not unlawfully discriminate against any employee or applicant on the basis of race, ancestry, place of origin, colour, ethnic origin, citizenship, religion, gender identity, gender expression, creed, sex, sexual orientation, age, record of offences, marital status, family status or disability.

Christie is committed to a fair and inclusive work environment. We will endeavor to accommodate the needs of qualified applicants in all parts of the hiring process. All offers of employment at Christie are conditional upon the successful completion of a background screening and we engage a third party vendor to complete the process. Your consent is required prior to the process beginning.

## **Education & Experience**

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### **Must Have**

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### **Educational Requirements**

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### **Compensation & Other Benefits**

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