

Financial Systems Administrator



Phone :
Web :

Job Summary

Vacancy :
Deadline : Oct 04, 2024
Published : Sep 04, 2024
Employment Status : Full Time
Experience : Any
Salary :
Gender : Any
Career Level : Any
Qualification :

Job Description

Meet Benevity

The world's coolest companies (and their employees) use Benevity's technology to take social action on the issues they care about. Through giving, volunteering, grantmaking, employee resource groups and micro-actions, we help most of the Fortune 100 brands build better cultures and use their power for good. We're also one of the first B Corporations in Canada, meaning we're as committed to purpose as we are to profits. We have people working all over the world, including Canada, Spain, Switzerland, United Kingdom, the United States and more!

We're seeking a tech-savvy Financial Systems Administrator with experience in learning, implementing, and optimizing financial systems. You should have exceptional attention to detail, a self-starter attitude, and an analytical problem-solving mindset to help shape and execute our financial systems strategy.

The Financial Systems team at Benevity is responsible for evolving our donation funds processing and optimizing business processes through software solutions.

Join our agile, high-performing team and use your skills to innovate game-changing technology that empowers millions to make a positive difference worldwide. At Benevity, you can truly change the world with your work.

What you'll do:

- Manage configuration requests in Oracle Fusion ERP and Oracle EPM through a ticketing system
- Oversee provisioning and maintenance of access controls within financial systems.
- Support quarterly access reviews
- Coordinate updates to banking access and account structures, including necessary documentation
- Develop and maintain financial systems for the Operations and Finance teams
- Plan and manage financial system updates, ensuring user adoption where needed
- Design SQL reports and manage data exports and imports for analysis
- Collaborate with system users, vendors, and the technical team to address business challenges
- Work with external vendors and Oracle support to resolve system issues
- Partner with cross-functional teams to gather requirements and support the financial systems vision
- Perform reconciliations to validate data migrations and system updates
- Track and coordinate release schedules, testing, and system updates
- Respond to day-to-day user requests for information, training, or support
- Investigate and resolve system issues promptly

What you'll bring:

- Degree in a related field such as computer systems technology, accounting, or an accounting designation.
- Minimum of two years of experience with Oracle systems.
- At least two years of experience providing operational support for financial systems, ensuring software aligns with business needs.
- Data-driven with high-performance standards.
- Proven success in problem-solving to automate and scale business processes in complex environments.
- Resilient and effective at managing multiple priorities in a fast-paced, multitasking environment.
- Adaptable to changing priorities, with the ability to manage a diverse workload.
- Strong written and verbal communication skills.
- Experience creating workflows and generating business process documentation.
- Team-oriented with a fun spirit and sense of humor.
- Hands-on experience with the following systems is preferred:
 - Oracle EPM Reconciliation
 - Oracle ERP Financial Management modules
 - Oracle Integration Cloud
 - Oracle OTBI Reporting
 - Sage Intacct Accounting
 - Citi Banks - CitiDirect BE

Discover your purpose at work

We're not employees, we're Benevity-ites. From all locations, backgrounds and walks of life, who deserve more ...

Innovative work. Growth opportunities. Caring co-workers. And a chance to do work that fills us with a sense of purpose.

If the idea of working on tech that helps people do good in the world lights you up ... If you want a career where you're valued for who you are and challenged to see who you can become ...

It's time to join Benevity. We're so excited to meet you.

Where we work

At Benevity, we have developed a Community First approach that we design our people's experience around with goals to build a strong community and culture, achieve stellar execution of our business goals and social mandate, and ensure Benevity-ites thrive. For those who live within a reasonable commuting distance to an office, we can split our time working in the office and from home to optimize the opportunities of both, with the requirement that we spend at least 50% of the time in the office.

Join a company where DEIB isn't a buzzword

Diversity, equity, inclusion and belonging are part of Benevity's DNA. You'll see the impact of our massive investment in DEIB daily – from our well-supported employee resources groups to the exceptional diversity on our leadership and tech teams.

We know that diverse backgrounds, experiences, skills and passions are what move our business and our people forward, so we're committed to creating a culture of belonging with equal opportunities for everyone to shine.

That starts with a fair and accessible hiring process. If you want to feel seen, heard and celebrated, you belong at Benevity.

Candidates with disabilities who may require accommodations throughout the hiring or assessment process are encouraged to reach out to accommodations@benevity.com.

Education & Experience

Must Have

Educational Requirements

Compensation & Other Benefits
