

Financial System Analyst

Phone :

Web :



Job Summary

Vacancy :

Deadline : Jul 01, 2024

Published : May 31, 2024

Employment Status : Hybrid

Experience : Any

Salary :

Gender : Any

Career Level : Any

Qualification :

Job Description

Poka is an innovative app designed for manufacturing companies that empower frontline workers to learn continuously, solve problems and collaborate in support of continuous improvement. Imagine a combination of Facebook and YouTube designed for factory workers. Say goodbye to paper, make way for tablets! ☒
Poka has become a catalyst for digital transformation and manufacturing leaders such as Nestlé, Bosch, Kraft and Danone trust us with their transition to Industry 4.0. ☒

As a Financial System Analyst, you will be the first person in the Finance & Accounting team dedicated to the optimization of our tools, focusing especially on our ERP system FinancialForce (Certinia). You will be tasked with diving into our system and processes and become a specialist of optimization and automation. You will work both independently and with various internal and external stakeholders.

What you'll be responsible for:

• **System Optimization:**

- Identify areas for improvement, streamline workflows, and enhance functionality.
- Manage and lead digital transformation projects that improve processes for the Finance function within key workflows such as billings, revenue, month-end close, financial reporting, etc.

• **System maintenance** : Ensure the ERP system is up to date. This will be in fact one of the first projects that you will be working on.

• **Customization:** Develop customized solutions to meet the needs of the Finance & Accounting team.

• **Integration:** Seamlessly integrate ERP software with other tools in our tech stack.

• **Documentation:**

- Lead the development of robust system documentation and support financial and internal controls and audits.
- Create and maintain an inventory of core finance processes, systems, and tools

• **Continuous Learning:**

- Stay updated on ERP trends and upgrades, including but not limited to AI transformation. Recommend continuous improvements to optimize internal business processes, tools and practices.
- Quickly and thoroughly learn the software through training courses and personal exploration of existing software and documentation

• **User Support:** Be the go-to person for ERP-related queries.

What you bring to the table:

- 3+ year of relevant work experience in Finance/Accounting and process optimization deliverables
- Bachelor in Information Technology and/or Finance and/or Accounting or equivalent
- Proficiency in French and English is required
- Excellent knowledge of Excel and Google Sheets
- Knowledge of Salesforce and/or FinancialForce (Certinia) would be an asset
- **Analytical and Detail-Oriented:** Strong analytical and problem-solving skills with a passion for details and clarity of information.
- **Proactive and Quick Learner:** Aptitude for learning new methodologies, tools, and technologies, while taking initiative to anticipate needs and stay ahead of tasks.
- **Effective Time and Project Management Skills:** Capable of organizing and managing priorities effectively to meet deadlines.

#LI-TK1

What we offer:

- Dynamic and collaborative work environment.
- Generous vacation policy upon arrival.
- Hybrid work policy - Work from the office 2 days a week if you live within a 40km radius to our Quebec City office or a 15 km radius to our Montreal office.
- Truly flexible schedule and the possibility of taking every Friday afternoon off.
- Group insurance from day one (dental, medication, invalidity, travel, etc.).
- Telemedicine service with Dialogue.
- Retirement plan with Wealthsimple after a year.
- MacBook Pro and \$500 allowance for your home office.
- Tasty snacks (Fresh fruits, snacks, coffees, teas, etc.)
- Generous referral bonus.
- Whatever you need to keep learning and evolve professionally.
- Rapid evolution in your role. Your responsibilities will not be limited!

*Certain benefits are exclusively accessible to employees in Canada.

Want to learn more about our culture? Click [HERE](#).

Education & Experience

Must Have

Educational Requirements

Compensation & Other Benefits
