

## Enterprise Project Manager

Phone :  
Web :



### Job Summary

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Vacancy :  
Deadline : Sep 20, 2024  
Published : Aug 20, 2024  
Employment Status : Full Time  
Experience : Any  
Salary :  
Gender : Any  
Career Level : Any  
Qualification :

## Job Description

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Partners Community Health (PCH) is a new not-for-profit organization, focused on bringing healthcare services together around the needs of people living in Mississauga and West Toronto. PCH currently operates two new state-of-the-art LTC homes and community hub in West Mississauga. The new homes have a combined 632-beds and be part of PCH's larger strategy that introduce innovative and inclusive programs and services and new models of care delivery. PCH is committed to building partnerships and connections that put people first, as well as a learning and leading healthcare community that provides best in class service across the aging continuum.

### Position Summary:

PCH is seeking an **Enterprise Project Manager** to support the Partners Community Health team. The Enterprise Project Manager is responsible for planning, executing, and overseeing large-scale projects that impact the entire organization. This role involves coordinating cross-functional teams, managing resources, and ensuring that projects are completed on time, within scope, and on budget. The Enterprise Project Manager works closely with senior leadership to align projects with strategic business objectives and to drive organizational success.

### Key Responsibilities:

#### Project Planning and Strategy:

- Lead the planning and execution of enterprise-level projects from initiation through to completion
- Develop comprehensive project plans, including scope, timelines, resource allocation, and budget management
- Align project objectives with organizational goals and ensure they support the overall business strategy

#### Stakeholder Management:

- Serve as the primary point of contact for project stakeholders, including executives, department heads, and external partners
- Communicate project status, risks, and issues to stakeholders in a clear and timely manner
- Facilitate regular meetings with stakeholders to review progress, gather feedback, and make necessary adjustments

#### Resource and Budget Management:

- Allocate resources effectively to ensure that projects are staffed and equipped to meet objectives
- Monitor project budgets, track expenditures, and ensure financial accountability
- Identify and manage risks related to resource constraints and budgetary issues

#### Team Leadership and Collaboration:

- Lead cross-functional project teams, ensuring that all members understand their roles and responsibilities
- Foster a collaborative team environment that promotes accountability, innovation, and high performance
- Provide guidance, coaching, and support to team members to help them achieve project goals

#### Risk Management and Problem Solving:

- Identify potential risks and develop mitigation strategies to minimize project disruptions
- Monitor project progress and adjust plans as needed to address emerging challenges or changes in scope
- Resolve conflicts and issues that arise during the project lifecycle, ensuring minimal impact on project delivery

#### Quality Assurance and Reporting:

- Establish and enforce quality standards to ensure that project deliverables meet or exceed expectations
- Track project performance using appropriate tools and techniques, ensuring transparency and accountability
- Prepare and deliver regular project reports, including performance metrics, milestones, and post-project evaluations

#### Change Management:

- Manage the change process associated with enterprise projects, including communication, training, and support
- Ensure that all changes are documented, approved, and implemented with minimal disruption to business operations
- Lead efforts to ensure smooth transitions during project rollouts, including stakeholder buy-in and adoption

#### Compliance and Governance:

- Ensure that all projects comply with organizational policies, industry regulations, and legal requirements
- Maintain documentation for all project phases, including approvals, changes, and lessons learned
- Participate in post-project reviews to identify successes, areas for improvement, and best practices

### Key Qualifications:

- Bachelor's degree in Project Management, Business Administration, or a related field; Master's degree preferred
- 7-10 years of experience in project management, with a focus on enterprise-level projects
- PMP (Project Management Professional) certification or equivalent is highly desirable
- Proven experience managing large-scale, complex projects with cross-functional teams
- Strong understanding of project management methodologies, including Agile, Waterfall, and hybrid approaches
- Excellent leadership, communication, and interpersonal skills
- Ability to manage multiple projects simultaneously and prioritize tasks effectively
- Strong analytical and problem-solving abilities
- Proficiency with project management software and tools (e.g., Microsoft Project, JIRA, Asana)

*PCH is an equal opportunity employer and is committed to Equity, Diversity, Inclusion and Anti-Racism. We believe diverse and inclusive teams support strong decision making, fosters a culture of belonging and allows us to better serve our people, residents, and community. In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, we are committed to providing accommodations and will work with employees to meet their needs through the recruitment process. If you are a person with a disability and require assistance during the application process, please let us know. We embrace an inclusive work environment and welcome members of all backgrounds, experiences, and perspectives to apply.*

To learn more about PCH, visit our website here: <https://partnerscommunityhealth.ca/>

To learn more about Wellbrook Place, the new long-term care homes and seniors hub, click here: <https://www.partnerscommunityhealth.ca/wellbrook-place/>

Applicants must be eligible to work in Canada. We would like to thank all applicants for their interest in this position, however, only those selected for an interview will be contacted.

**Education & Experience**

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**Must Have**

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**Educational Requirements**

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**Compensation & Other Benefits**

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