

Data Management Analyst



Phone :

Web :

Job Summary

Vacancy :

Deadline : Nov 16, 2024

Published : Oct 16, 2024

Employment Status : Full Time

Experience : Any

Salary :

Gender : Any

Career Level : Any

Qualification :

Job Description

Responsibilities:

Key Responsibilities:

- Data Quality Management: Work with the business to document data quality requirements and monitor and assess data quality metrics; identify and address data quality issues.
- Data Governance: Implement and enforce data governance policies and standards; serve as a point of contact for data-related inquiries.
- Data Analysis: Analyze datasets to provide insights and recommendations that support decision-making and improve operational efficiency.
- Data Documentation: Create and maintain comprehensive documentation of data definitions, lineage, and standards.
- Collaboration: Work closely with data owners, data users, and IT teams to ensure alignment on data management practices.
- Training and Support: Provide training and support to employees on data stewardship best practices and tools.
- Reporting: Generate regular reports on data quality and compliance metrics for management review.
- Collaboration: Work with cross-functional teams to understand data needs and provide data solutions that align with organizational objectives.
- Training and Support: Provide training and support to staff on data management practices and tools.

Skills Required:

Key Qualifications:

- Bachelor's degree in Data Science, Information Management, Computer Science, or a related field.
- Proven experience in data management, data analysis, or a related role.
- Strong analytical skills with proficiency in data analysis tools (e.g., SQL, Excel, data visualization such as Power BI).
- Familiarity with data governance frameworks and best practices.
- Excellent communication skills, both verbal and written, with the ability to convey complex data concepts to non-technical stakeholders.
- Ability to work independently and as part of a team in a fast-paced environment.
- 10+ years of experience in data management, data analysis, or a similar role.
- Strong understanding of data governance frameworks and best practices.

Preferred Qualifications:

- Experience with data quality tools and methodologies.
- Knowledge of regulatory requirements related to data management (e.g., GDPR, HIPAA).
- Certification in data governance or management (e.g., CDMP, DGSP).
- Experience with programming languages such as Python or R.

[Apply for this job](#)

Education & Experience

Must Have

Educational Requirements

Compensation & Other Benefits
