Business Analyst

Phone :
Web :

Job Summary

Vacancy :
Deadline : Oct 17, 2024
Published : Sep 17, 2024
Employment Status : Full Time
Experience : Any
Salary :
Gender : Any
Career Level : Any
Qualification :

Job Description

About iLobby Visitor Management:
iLobby is the global leader of SaaS-based enterprise visitor management system, with an easy, reliable and innovative platform that has become an integral part of day-to-day operations for major governments, banks, airports, manufacturers, and Fortune 500 companies worldwide. With iLobby, we help clients succeed in tracking, managing, and monitoring who is in their building – while increasing security and efficiency.

At iLobby, we are focused on creating an innovative and collaborative working culture where we value the contribution of each individual. Employee engagement is a key focus area for us and we encourage participation and the sharing of information and ideas. In being a great place to work, we are proud to offer a range of experiences and opportunities that will help our employees to achieve their career and personal goals and enable them to live a healthy and balanced life.

What We're Looking For:
As a **Business Analyst** on our Software Development team, you will play a critical role in bridging the gap between business requirements and technical implementation. You will collaborate closely with stakeholders, product managers, developers, and designers to define project scopes, gather and document requirements, and ensure that our software solutions meet the highest standards of functionality and user experience.

This role is a hybrid position where you'll be required to come into our office three times a week.

Duties and Responsibilities
• Requirements Gathering: Work with stakeholders to elicit, document, and prioritize business requirements, ensuring alignment with project goals and objectives.
• Analysis & Documentation: Analyze business processes, identify areas for improvement, and document detailed functional and technical specifications.
• Collaboration: Serve as a liaison between business stakeholders and the development team, facilitating clear communication and understanding of project requirements.
• Solution Design: Contribute to the design and development of software solutions, ensuring they meet business needs and comply with technical standards and best practices.
• Project Support: Assist in project planning, scheduling, and resource allocation, providing ongoing support to the development team throughout the project lifecycle.
• Continuous Improvement: Identify opportunities for process improvements, automation, and efficiency enhancements within the software development lifecycle.

Qualifications
• Bachelor's degree in Computer Science, Business Administration, Information Technology, or a related field.
• 3+ years of experience as a Business Analyst, preferably in a SaaS or software development environment.
• Strong understanding of software development methodologies (Agile, Scrum, etc.).
• Proficiency in requirement gathering techniques, use case development, user story creation, and process mapping.
• Experience with tools such as JIRA, Confluence, or similar project management and documentation software.
• Excellent analytical, problem-solving, and critical-thinking skills.
• Strong communication and interpersonal skills, with the ability to interact effectively with technical and non-technical stakeholders.
• Ability to manage multiple tasks and projects simultaneously in a fast-paced environment.
• Knowledge of SQL, data analysis, and reporting tools is a plus.

Why Work at iLobby?
iLobby is the global leader in enterprise visitor management, helping complex enterprises digitize, optimize, and automate their key facility process – from streamlined visitor management to emergency evacuation, our Facility OS Platform is cutting edge and driving significant value with our customers.

We work hard and play hard, and we do both with passion and respect for one another. Our company promotes a fast-paced, fun, friendly, and highly collaborative work environment that provides:
 Comprehensive health coverage (includes dental and vision coverage)
 A Hybrid work environment with our office based in North York, Toronto
 Opportunity for advancement and growth
 Catered Events, Snacks, Drinks – You won't go Hungry!
 Birthday and Life Celebrations
 Two annual parties

iLobby Commitment
We believe that a diverse team is the key to innovation and growth. We are an equal opportunity employer that value diversity at our company and encourage all candidates to apply. We do not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.

iLobby will accommodate individuals with disabilities through each stage of the recruitment and selection process based on the Ontario Human Rights Code. Please advise us of any needs when your interview is booked, and we will do our best to meet your needs.

Please note that all candidates must be legally eligible to work in Canada.

Background and Reference Checks
Any offer of employment may be conditional upon full background checks including a criminal record check, a credit check and employment and educational verifications. A reference check will also be conducted.

iLobby thanks all candidates for their interest, however only those selected to continue in the process will be contacted.

iLobby Website: www.ilobby.com
Follow us on LinkedIn: https://www.linkedin.com/company/ilobby-visitor-management
Office location: 5255 Yonge St Suite 1500 North York, ON M2N 6P4
To apply: Please apply through LinkedIn job posting
[Apply for this job]

Education & Experience

Must Have

Educational Requirements

Compensation & Other Benefits