

## Business Analyst

Phone :  
Web :



### Job Summary

---

Vacancy :

Deadline : Aug 29, 2024

Published : Jul 29, 2024

Employment Status : On-site

Experience : Any

Salary :

Gender : Any

Career Level : Any

Qualification :

## Job Description

---

Business Analyst is a critical player in ensuring a smooth and successful transition to a new Enterprise Resource Planning (ERP) system at Accuenergy and contribute to maintain and improve ERP system after post Go-Live.

### **Key Responsibilities:**

1. Project management. You will coordinate with ERP implementation project manager to ensure the project runs effectively and efficiently.
2. Business Needs Assessment: You will coordinate and analyze current business processes, understand the implementation goals, and identify areas for improvement through the ERP implementation.
3. Requirements Gathering: Working with project manager and stakeholders across departments, you will coordinate and elicit the specific needs and pain points to define the functionalities required in the new ERP system.
4. System Design and Configuration: Collaborating with project manager and external consultants, you will translate business requirements into configurations within the ERP software to meet Accuenergy's needs. This may involve customizing workflows and functionalities.
5. Gap Analysis: You will coordinate and identify these gaps and work with stakeholders to determine solutions, potentially including workarounds or system customizations.
6. Communication and Training: As a bridge between business users and the technical team, you will clearly communicate project updates, system functionalities, and manage expectations. You will be also involved in developing training materials and conducting user training sessions.
7. Change Management: You will coordinate and play a role in developing a change management plan to help users adapt to the new system and workflows.
8. Post-Implementation Support: You will be involved in coordinating and monitoring system performance, addressing user issues, managing master data, and ensuring the ERP system continues to meet the evolving needs of the business.
9. Continues Improvement. You will be coordinate on ERP system improvement after going live.

### **Qualifications:**

- Experience in full ERP implementation project (Microsoft Dynamics BC and SAP are preferred)
- Strong analytical and critical thinking skills.
- Excellent communication and interpersonal skills.
- Strong Project management skills. CAPM/PMP certifications are preferred.
- Ability to work independently and as part of a team.
- Bachelor's or Associate Degrees in Business or computer science.

Job Types: Full-time, Permanent

Benefits:

- Dental care
- Discounted or free food
- Extended health care
- On-site parking
- Paid time off
- Vision care

Schedule:

- Monday to Friday

Education:

- Bachelor's Degree (preferred)

Experience:

- Project management: 5 years (preferred)
- ERP implementation: 5 years (preferred)

Work Location: In person

## **Education & Experience**

---

### **Must Have**

---

### **Educational Requirements**

---

### **Compensation & Other Benefits**

---