

## Associate Project Manager



Phone :  
Web :

### Job Summary

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Vacancy :  
Deadline : Sep 22, 2024  
Published : Aug 22, 2024  
Employment Status : Remote  
Experience : Any  
Salary :  
Gender : Any  
Career Level : Any  
Qualification :

## Job Description

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Cority is the global enterprise EHS software provider creating industry-leading technology to empower those who transform the way the world works.

For over 35 years, Cority has been powered by the spirit of innovation, deep domain expertise, and a commitment to integrity that enables higher levels of operational and sustainable performance with the most comprehensive, human-centered, and secure SaaS platform to help workers and businesses thrive in 100 countries around the world.

The company enjoys the industry's highest levels of client satisfaction and has received many awards for its strong employee culture and outstanding business performance. To learn more, visit [www.cority.com](http://www.cority.com).

### **WHAT'S IN IT FOR YOU?**

At Cority, we keep abreast of the changing labour market to ensure that our employees are paid based fairly and equitably based on their skills, years of experience, education and functional experience. Employee health and well-being are at the core of what we do. Competitive health benefits, dental plans, fitness allowance, health care spending account, retirement savings plan, work from home, as well as subsidized internet provide employees and their families support and flexibility. We pride ourselves on our values-driven, performance oriented, dynamic and growth focused culture. The leadership team strives to create a meaningful work experience for employees through challenging work projects and employee recognition. Our HR team ensures our employees have opportunities to get social through corporate volunteering and social happy hours both in office and virtually.

Job enrichment, employee development and career planning are our priority. Cority ensures that employees have their skills and certifications up-to-date with our annual training allowance. Internal Recruitment, Departmental Conferences, Group Training Programs, and High Talent Programs are some of the ways that we hone skills and grow talent within the company.

The Associate Project Manager is responsible for providing dedicated project management for global implementations of Cority's EHS and Quality software systems. The successful candidate will be a self-starter with a background in project management, preferably with a software experience in a client facing role, who can leverage these skills to successfully manage the end to end implementation of Cority's EHS and Quality software.

### **PRIMARY RESPONSIBILITIES:**

- Manage multiple large and complex projects with multiple diverse stakeholders.
- Manage all phases of a project in accordance with the Cority Implementation Methodology.
- Take the responsibility to ensure completion of all deliverables required as defined by the Cority Implementation Methodology and customer project plan.
- Manage and promote effective key strategic internal and external relationships with project stakeholders, management and delivery teams.
- Manage client expectations with respect to forecasted effort, duration, and costs of a project or program.
- Independently work with Cority sales team to identify customer project requirements to support accurate engagement scoping.
- Facilitate creation of Statement of Work (SOW) and associated effort and cost.
- Independently coordinates multi-disciplined team of Professional Services Consultants, Developers and Client Resources to successfully implement Cority software for clients.
- Manage change processes and effectively communicate the impact to the client.
- Develop detailed project schedules in collaboration with team members.
- Self-sufficient in the creation and maintenance of project schedules accommodating unique project requirements.
- Monitor and control project deliverables, budgets, and timelines to ensure projects are delivered with high quality, within budget, and on time.
- Identify, document, and mitigate project risks and issues.
- Hold status meetings and effectively and efficiently communicate project status to internal and external stakeholders.

### **QUALIFICATIONS AND CHARACTERISTICS OF AN IDEAL CANDIDATE:**

- University degree in Business, IT, or related field.
- PMP designation will be given special consideration.
- Candidates with manufacturing quality experience will be given special consideration.
- A self-starter and fast learner with the ability to work under pressure.
- Working knowledge of Microsoft Office, including Microsoft Project.
- Proven leadership, communication, presentation, and negotiation skills.
- Team player with the ability to work in a fast-paced multi-disciplined project delivery environment.
- Successful candidate will have a passion for excellence and will promote the same from their peers .
- Ability to quickly pick up a technical understanding of solutions for customer.
- Willing to travel (20%).

Cority is committed to a diverse and inclusive work environment. Cority is an equal opportunity employer and does not discriminate based on race, nationality, gender, gender identity, sexual orientation, protected veteran status, age, disability or any other legally protected status. For applicants who would like to request for accommodation please send an email to [hr@cority.com](mailto:hr@cority.com).

**Education & Experience**

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**Must Have**

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**Educational Requirements**

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**Compensation & Other Benefits**

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